



Member driven.
Community focused.

Modification Request Form – Rental Project

Project #:	Project name:	
Date:	Project address:	
Member name:		
Member contact:		
Address:		City/State:
Phone:	Fax:	Email:

Type of Modification requested:

- Resident family income targeting
- Number of units

- Amount of AHP subsidy
- Other: _____

Description of modification being requested – “good cause” explanation why request is being made:

- Is this modification being requested in connection with a disbursement request? Yes / No
- Has documentation justifying this been reviewed? Please attach. Yes / No
- Is there good cause for this modification? Yes / No

I have reviewed the requested modification and certify that the above is true. I have attached supportive documentation for each point identified above.

In addition to the modification request form, the following is required for modification consideration:

- 1.) Updated Pro forma
- 2.) Updated total development budget
- 3.) Updated Sources & Uses
- 4.) Updated project completion timeline

Member contact signature

Date

Printed name

Title

Project sponsor/owner signature

Date

Printed name

Title